CIT Policy and Procedure for the Annual Programme Status Review, Version 1.2

Appendix B: *Sample* Template for Programme Review Report (CAO)

NB: Appendix A of the Annual Programme Status Review policy, which contains the associated data definitions, is attached to the main policy document.

It should further be noted that the programme data in this sample are entirely fictive. Empty spaces intended for the insertion of text have been shortened as against the actual template.

Programme Status Review

Department:	Physical Sciences
Programme:	* Bachelor of Science in Space Physics
Programme Code:	CR_SPPHY_7
Programme Level:	NFQ Level 7
Programme Board:	*Enter Names:* • Name1 • Name2 etc
Student Members:	*Enter Names:* • Name1 • Name2 etc

Enrolments

Academic Year	Total Enrolments (Nov 1)			
	Stage 1	Stage 2	Stage 3	Total
2013/14	18	11	0	29
2014/15	21	17	9	47
2015/16	27	20	16	63
2016/17	24	22	18	64
2017/18	29	21	17	67

Please comment on any trends observed in relation to Programme Enrolments:

First Year

CAO Applications

Academic Year	CAO Applicant Preference			
	1st	2nd	3rd	Total (1-10)
2013/14	97	68	44	235
2014/15	111	80	49	271
2015/16	134	125	45	316
2016/17	109	93	38	254
2017/18	129	106	52	299

Please comment on any trends observed in relation to CAO Applications:

Comment on the effectiveness of any actions taken with respect to CAO Applications in past year(s):

List any proposed actions to be taken in the current academic year with respect to CAO Applications:

Student Intake - Nov 1

Academic Year	Gender			CAO Points			CAO Actual Cut-off	
	M	F	Total	Min	Mean	Max	Round 1	Final
2013/14	11	7	18	305	410	545	295	295
2014/15	12	9	21	310	465	520	305	305
2015/16	13	14	27	300	440	515	300	300
2016/17	11	13	24	295	398	490	290	285

Student Intake - Attrition Rate

Academic Year	Enrolments (Intake)			Attrition Rate (Sep - Mar)		
	Sep 1	Nov 1	Mar 1	Programme	School*	Faculty*
2013/14	18	18	17	6%	11%	9%
2014/15	21	21	20	5%	10%	9%
2015/16	29	27	25	14%	11%	8%
2016/17	26	24	24	8%	9%	10%
2017/18	29	29	28	4%	9%	9%

** Overall Attrition Rate of CAO programmes (excluding this programme) at NFQ Level 7 within the associated academic unit*

Please comment on any trends observed in relation to Student Intake into Stage 1:

Comment on the effectiveness of any actions taken with respect to Student Intake into Stage 1 in past year(s):

List any proposed actions to be taken in the current academic year with respect to Student Intake into Stage 1:

Stage 1: Student Performance Data

Student Progression

Academic Year	Enrolments (Nov 1)			Eligible to Progress			May Not Progress	Progression Rate		
	First Time	Repeats	Total	Passed	CO	Total	Total	Prog	School*	Faculty*
2013/14	18	1	19	17	0	17	2	89%	80%	84%
2014/15	21	3	24	20	1	20	4	86%	78%	81%
2015/16	27	3	30	19	3	22	8	73%	77%	83%
2016/17	24	6	31	20	1	21	10	68%	78%	78%
2017/18	29	7	36	32	0	32	4	89%	86%	85%

** Overall Progression Rate of CAO programmes (excluding this programme) at NFQ Level 7 within the associated academic unit*

Module Results: 2017/18

	Final Results		First Attempt Results			
Module Code	Enrolments (Nov1)	% Pass of enrolled	# Scored*	Marks (Mean)	Marks (SD)	% Pass of scored
MATH6019	34	68%	33	48.0	4.6	70%
PHYS6042	36	92%	36	63.4	9.7	92%
SPPH6004	36	83%	34	54.0	6.3	88%
SPPH6005	35	86%	35	55.1	7.2	86%

** A student is listed as 'Scored' if there are <u>any</u> marks recorded for this student for this module.*

Please comment on any trends observed in relation to Student Performance in Stage 1:

Comment on the effectiveness of any actions taken in respect to Student Performance in Stage 1 in past year(s):

List any proposed actions to be taken in the current academic year in respect of Student Performance in Stage 1:

Stage 2: Student Performance Data

Student Progression

Academic Year	Enrolments (Nov 1)			Eligible to Progress			May Not Progress	Progression Rate		
	First Time	Repeats	Total	Passed	CO	Total	Total	Prog	School*	Faculty*
2013/14	11	0	11	10	1	11	0	100%	89%	88%
2014/15	17	0	17	14	0	14	3	82%	82%	83%
2015/16	20	3	23	20	1	21	2	91%	90%	85%
2016/17	22	1	23	16	1	17	6	74%	85%	86%
2017/18	21	5	26	23	0	23	3	88%	89%	86%

** Overall Progression Rate of CAO programmes (excluding this programme) at NFQ Level 7 within the associated academic unit*

Module Results: 2017/18

	Final Results		First Attempt Results			
Module Code	Enrolments (Nov1)	% Pass of enrolled	# Scored*	Marks (Mean)	Marks (SD)	% Pass of scored
MATH6037	24	86%	24	59.1	6.7	86%
MATH6038	26	69%	25	52.5	10.5	72%
SPPH6014	23	96%	23	64.0	3.8	96%

** A student is listed as 'Scored' if there are <u>any</u> marks recorded for this student for this module.*
Note also that where they exist this table includes 'Carry Fail' modules carried forward by students from the previous stage.

Please comment on any trends observed in relation to Student Performance in Stage 2:

Comment on the effectiveness of any actions taken in respect to Student Performance in Stage 2 in past year(s):

List any proposed actions to be taken in the current academic year in respect of Student Performance in Stage 2:

Award Year: Student Performance Data

Student Awards

Academic Year	Enrolments (Nov 1)			Awards					No Award
	First Time	Repeats	Total	DIS	MER1	MER2	Pass	Total	
2013/14	0	0	0	0	0	0	0	0	0
2014/15	9	0	9	2	3	2	1	8	1
2015/16	16	1	17	3	5	4	3	15	2
2016/17	18	1	19	1	2	6	7	16	3
2017/18	17	4	21	3	6	5	5	19	2

Module Results: 2017/18

	Final Results		First Attempt Results			
Module Code	Enrolments (Nov1)	% Pass of enrolled	# Scored*	Marks (Mean)	Marks (SD)	% Pass of scored
MATH7010	19	84%	19	49.5	9.1	84%
INTR7032	17	100%	17	70.2	4.3	100%
SPPH7003	18	100%	18	64.0	0.3	100%
SPPH7005	20	95%	19	59.8	9.0	100%
SPPH7006	11	91%	11	60.1	3.6	91%
SPPH7013	8	88%	7	66.0	2.5	100%
SPPH8004	21	90%	21	58.8	10.7	90%

** A student is listed as 'Scored' if there are <u>any</u> marks recorded for this student for this module.*
Note also that where they exist this table includes 'Carry Fail' modules carried forward by students from the previous stage.

Please comment on any trends observed in relation to Student Performance in Award Year:

Comment on the effectiveness of any actions taken in respect to Student Performance in Award Year in past year(s):

List any proposed actions to be taken in the current academic year in respect of Student Performance in Award Year:

Engagement

Student

List the mechanisms by which you formally elicit feedback from students on this programme:

During the academic year under review, what did students say about their experiences of the programme?

List any proposed actions for the coming academic year arising from student feedback:

Industry

List the mechanisms by which you formally engage with industry with respect to this programme:

During the academic year under review, what did industry say about the programme?

List any proposed actions for the coming academic year arising from industry feedback:

Graduates

List the mechanisms by which you formally engage with graduates of this programme:

During the academic year under review, what did graduates say about the programme?

List any proposed actions for the coming academic year arising from graduate feedback:

Quality Assurance (Not including Programmatic Review Changes)

Programme-level

Please list any changes made to the programme schedule. This may include but not limited to adding additional elective modules, swapping modules between semesters, replacing a module with a new module etc.

Module-level

Please list modules which have been updated during the academic year under review:

Course Board Activity

How many meetings were held in the most recent academic year?

Main Issues Dealt with:

What were the key points in the external examiners reports on the course?

Actions and recommendations from previous Programme Status Review Report(s):

Next Programmatic Review due in: (enter academic year)

Final Comments

Comment from the Course Board Chairperson:

Signature: *Date:*

Comment from the Head of Department:

Signature: *Date:*

(The Head of Department is required to forward this completed report to the Registrar and to their Head of Faculty)

Appendix 1: Module Titles

Module Code	Title	Credits
INTR7032	Control Systems for Space Applic	5
MATH6019	Technological Maths 2 & Maple	5
MATH6037	Mathematics for Science 2.1	5
MATH6038	Mathematics for Science 2.2	5
MATH7010	Mathematics for Science 3.1	5
PHYS6042	Fundamental Physics	5
SPPH6004	Space Physics Fundamentals 1.1	5
SPPH6005	Space Physics Fundamentals 1.2	5
SPPH6014	The Solar System and Beyond	5
SPPH7003	Methods & Comm for SpacePhy	5
SPPH7005	Quantum Mechanics	5
SPPH7006	Astrophysical Instrum and Lab	10
SPPH7013	High Energy Particles	5
SPPH8004	Relativity and Condensed Matter	5